
Alisa's Angels Foundation

Est. 2005
Your City, ST 12345
(123) 456-7890



Recipient Mentorship Expectations

“It’s important to take care of people just ‘cause it’s what we were put on earth to do.” -Alisa Michelle Wallendorf

POSITION OVERVIEW

A Peer Mentor in the Alisa’s Angels Mentorship Program seeks to develop mentoring relationships and conduct engaging mentoring sessions for program-eligible students. With the goal of creating a community, peers are chosen on the basis of their commitment to helping others and their own selfless giving. Peer Mentors work on developing a trusting, enduring relationship with students to help them with the transition from high school to college. Mentors aid in developing effective study strategies and life skills for mentees to implement within the classroom and outside of the classroom as students are working towards their academic and professional goals.

MINIMUM QUALIFICATIONS

- Commit to being mentored for two years, followed by becoming a mentor for two years
- Currently enrolled in any college, university, community college, or qualified trade school
- Be in good academic and student conduct standing.
- Commit to being a mentor for two academic years.
- Have the genuine desire to help students succeed
- Minimum cumulative GPA of 2.75.
- Strong written and verbal communication skills

DUTIES AND RESPONSIBILITIES

- Meet one-on-one with Program Students for one or two 50-minute sessions per week
- Be available for brief text communication throughout the week when needed
- Submit Activity Report Form containing session summaries and time-log
- Communicate any training needs and/or student concerns with Program Coordinator
- Understand and abide by all Alisa’s Angels Policies and regulations.

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- Maintain confidentiality with any shared information.
 - Serve as a positive social and academic role-model
 - Participate in formal evaluations and assessments of the program.
 - Complete all other tasks deemed necessary by the Program Coordinator.



REQUIRED TRAINING

- New Peer Mentors:
 - Attend orientation before academic semester begins
 - Familiarize yourself with the mentor handbook
 - Attend all scheduled staff meetings throughout the semester
 - Attend at least two Professional Development seminars
- Returning Peer Mentors:
 - Attend orientation before academic semester begins
 - Re-familiarize yourself with the mentor handbook
 - Attend all scheduled staff meetings throughout the semester
 - Attend at least one Professional Development seminar

*Alisa's Angels is an equal opportunity organization:

The Alisa's Angels Foundation embraces inclusiveness, diversity, and equal opportunity as core values. We understand that the community is stronger when the gifts of all people are respected, embraced and maximized.

Accordingly, Alisa's Angels Foundation does not discriminate in awarding scholarships, employment, or any other matters based upon race, creed, color, national or ethnic origin, religion, sex, or sexual orientation. Consistent with this policy, Alisa's Angels Foundation will assist students, hire employees, administrator programs and activities, grant scholarships and loans, and otherwise afford all persons with every right or privilege granted by Alisa's Angels Foundation without regard to race, creed, color, religion, sex, sexual orientation, or national or ethnic origin.*
